

JENNY HAM

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EDUCATION:

**The University of Tennessee School of Information Science
Master of Information Science, December 2014**

**The University of Tennessee College of Law
Juris Doctor, May 2012**

**The University of Tennessee
Bachelor of Science, magna cum laude, May 2006
Major: Food Science and Technology**

EXPERIENCE:

**Employer: Penn State Law
Reference and Information Services Librarian
Professor of Legal Research
Fall 2018 to Present in State College, PA**

Teach Legal Research Tools and Strategies; provide research and reference support to the law faculty, students, and other library users; assist with management of electronic resources and vendor relations; and participate in collection development activities.

**Employer: University of Oklahoma College of Law
Research and Instructional Services Librarian
Summer 2015 to Fall 2018 in Norman, OK**

Taught Legal Research, Writing, and Analysis I & II (75 minutes per week per section in Fall); provided research instruction for other courses on request; supported law faculty research and curriculum; responded to legal research questions from law students, faculty, and members of the public.

**Employer: University of Tennessee College of Law
Faculty Research Service Assistant
Fall 2014 to Summer 2015 in Knoxville, TN**

Performed research projects for law school faculty and legal research courses. Projects included locating hard to find documents, developing course projects for the 1L legal research course, tracking citations, and updating LibGuides.

**Employer: University of Tennessee College of Law
Law Library Reference Assistant
Summer 2014 to Summer 2015 in Knoxville, TN**

Staffed the reference desk and responded to legal research questions from law students, faculty, and members of the public. Located, processed, and suggested law library materials in print, electronic, and microfiche formats.

**University of Tennessee College of Law
Law Library Practicum, Public Services
Spring 2014 in Knoxville, TN**

Reference:

Staffed the reference desk and responded to legal research questions from law students, faculty, and members of the public. Located, processed, and suggested law library materials in print, electronic, and microfiche formats.

Instruction:

Provided assistance to the professor of the Advanced Legal Research course. Provided coursework development. Assisted students with online databases, print resources, and general questions both in and out of class. Led one session of class by lecturing and writing the in-class assignment.

**Employer: Professor Amy Morris Hess
Research Assistant
Summer 2011 to Fall 2014 in Knoxville, TN**

Researched statutes, cases, and regulations. Composed footnotes and additional material for *Bogert Trusts and Trustees*. Reviewed new legislation and cases for relevance for inclusion in the treatise.

**Employer: University of Tennessee
Research Coordinator for Food Science and Technology Dept
Summer 2006 to Summer 2008 in Knoxville, TN**

Instructed graduate students on use of equipment, helped visiting students or professors with using appropriate equipment, coordinated meetings and other projects, assisted grad students with projects, maintained inventory of chemicals and equipment in three labs, prepared reports on experimental data and other data, ran experiments, managed equipment, and compiled data.

**Employer: University of Tennessee
Teaching Assistant
Fall 2003 to Spring 2006 in Knoxville, TN**

Graded papers, tutored students, assisted teachers, helped perform lectures for course on Microsoft Office--Word, Excel, Access, PowerPoint.

PROFESSIONAL AFFILIATIONS:

Member of AALL

PROFESSIONAL SERVICE:

Served on Chapter Professional Development Award Jury for 2018

CONFERENCES ATTENDED:

Southeastern American Association of Law Libraries Annual Conference, Knoxville, TN April 3-5 2014

American Association of Law Libraries Annual Conference, Philadelphia, PA July 18-21 2015

Sovereignty Symposium, Oklahoma City, OK June 8-9 2016

American Association of Law Libraries Annual Conference, Chicago, IL July 17-20 2016

Mid-America Association of Law Libraries Annual Meeting, Oklahoma City, OK October 13-15 2016

Sovereignty Symposium, Oklahoma City, OK June 7-8 2017

American Association of Law Libraries Annual Conference, Austin, TX July 15-18 2017

The Library Collective Conference, Knoxville, TN Feb 28-March 3 2018

TEACHING EXPERIENCE AND PRESENTATIONS:

Legal Research, Writing, and Analysis I & II (Fall 2016-present)

Water Law, How to Research for Your Paper

Federal Income Tax, Major Online Databases and How to Use Them

NonProfit Organizations, Major Online Databases and How to Use Them

Pension and Health Care Benefits, Major Databases and How to Use Them